



**CPP 194: National Service and American Democracy**  
**Spring B 2019**  
**(March 12-May 7)**

## **I. COURSE OVERVIEW**

This 3-credit hour course explores how civic engagement has shaped American Democracy throughout history and is shaping democracy today. In this course, we will explore what makes American democracy distinct, how to focus your civic engagement in light of government structures, what roles service and social engagement play in civil society, and how identity gives us insight into the mobilization of groups. At the conclusion of this course, you will have an idea of how to apply what you care about to a specific pathway, focusing your efforts to make a difference.

This course satisfies the Cultural Diversity in the United States (C) general studies requirement at Arizona State University (ASU). This course may satisfy a general education requirement at other institutions; however, you are strongly encouraged to consult with your institution of choice to determine how these credits will be applied to degree requirements prior to transferring credit.

### **Learning Objectives and Topics**

By the end of this course, students should be able to:

- Define civic engagement, political engagement, and social engagement.
- Define democracy and government.
- Explain why American democracy is unique.

- Define social capital and explain how it works in American society.
- Define federalism and explain how it affects political engagement.
- Identify and describe the types of political engagement.
- Define social engagement, nonprofit organizations, and civil society.
- Identify and describe the types of social engagement.
- Explain the critical role that social service organizations play in American democracy.
- Describe the six public service pathways.
- Identify the pathway(s) you intend to pursue and describe your next steps.
- Explain how civic engagement and mobilization contribute to American identity and community building.

Topics include:

- American Democracy
- Civic Engagement
- American History
- Women's Suffrage
- Voting Rights Act 1965
- National Service
- Community Development
- Pathways to Public Service

## **II. WEEKLY ACTIVITIES AND TIME COMMITMENT**

Class preparation means completing the assigned readings and reviewing all information required for that week's module. Attendance in an online course means logging into the course on a regular basis and participating in all of the activities that are posted.

This 7.5- week, three- credit course requires 135 hours of student work. Therefore, expect to spend approximately 12-18 hours per week preparing for and actively participating in this course. Class preparation means reviewing all material and completing all assessments required in a given module.

## Course Content and Assignments

### Video and Audio

- **Lectures** from your instructional team on specific topics, designed to help you learn key concepts
- **Guest lectures** by experts in the field
- **Optional resources** to expand your knowledge on various topics

### Readings

Our course makes use of open educational resources (OERs), no purchase necessary. You will find required weekly readings on the subject matter, along with optional items.

### Qualitative Feedback

You will be giving and receiving various forms of feedback throughout the course. This feedback will be used to assess the quality of your work and help you improve. Feedback can take the following forms:

- **Self assessment** (Audit Track students): You will assess your own work on some assignments, using provided rubrics and guidelines.
- **Instructor assessment** (Credit Eligible Track students): Students who are credit eligible will receive personalized feedback on graded assessments from a content expert.

### Graded Assignments

Graded assignments are required, and count toward the final grade for credit-eligible students planning to earn credit. Students *must* submit *all* assignments via the course site unless otherwise instructed. Each assessment has submission instructions.

**Quizzes - 30%:** There are 5 quizzes, worth 30% of your grade, one for each module. Each quiz is open book, but must be completed by you (see the Academic Integrity section). The quizzes are multiple choice and based on the week's readings, lectures, and video materials.

**Final Exam - 40%:** The final exam is 40% of your total grade and covers content from Modules 1-5. In addition to achieving an overall grade of 70%, all credit eligible students who have verified their identity **must** take a proctored final exam to earn ASU credit.

**ePortfolio - 30%:** There are 6 ePortfolio entries for the course. They will count as 30% of your total grade. Each ePortfolio entry will include a community activity or action and a reflection that requires you to answer one or two questions.

### **Ungraded Activities**

Many activities in this course do not directly contribute to your grade. These activities develop your knowledge and skill without penalty and are critical to your learning success and progress.

**Introductions:** Please visit the “Introduce Yourself!” section in “Before the Course Begins,” and tell the course team and your classmates a little bit about yourself, your community, and how you expect to change as a result of this course in the “Introduce Yourself!” discussion forum.

**Checks for Understanding:** Checks for understanding will give you the opportunity to apply knowledge learned in lectures, readings, and supplementary materials. These activities will help you prepare for module quizzes and the final exam.

**Course Readiness Quiz:** This quiz is designed to ensure you are familiar with the information covered in the “Before the Course Begins” section. (This quiz does **not** count toward your grade.)

## **III. COURSE REQUIREMENTS AND COMMUNICATION**

### **Course Requirements**

**Recommended Prior Knowledge:** To be successful in this course, we recommend English language fluency and computer literacy.

**Online Course Requirements:** You will find all content and learning activities within the course site. All course interactions use Internet technologies. It is your responsibility to watch all required videos and assigned readings, and complete all graded assessments. You are encouraged to interact with your peers and course team in the discussion forums, and ask questions there as well.

### Course Communication

All communication will take place via the discussion board, course updates, and course home page.

For each module, there will be a dedicated discussion board called “General Questions,” where you can post general questions and comments about the subject matter, as well as any direct inquiries for the course team. *Please use this forum to ensure timely response.*

## IV. STUDENT EVALUATION

Here is the breakdown of your grade:

Item (number)	Weight	Proctored	Graded
Quizzes (5)	30%	No	Yes
ePortfolio	30%	No	Yes
Final Exam (Modules 1-5)	40%	Yes (Credit Eligible Track students)  No (Audit Track students)	Yes

Final grades are based on the number of points you earn on the course activities listed above. There is no extra credit available. You can see your percentage of the total points to date on your progress page. Final scores will be absolute as follows: 90% or better will receive an A, 80% or better a B, 70% or better a C, below 70% is a failing grade. There will be no + or - added to grades.

**Credit Eligibility:** You must pass the course with a grade of C (70%) or higher and be on the Credit Eligible Track. Please note that exams that fail the proctoring review will result in an assignment grade of 0. **A student earning an overall grade of a C or higher who fails proctoring is not eligible for credit.**

If your proctored exam is marked as suspicious, you have up to 75 days from when you completed the exam to appeal the decision. After that time, appeals will not be accepted or reviewed.

*Note: You have **up to one year to purchase credit** after you become eligible. Please see Section IX, below, “Taking this Course for ASU Credit” for more information.*

## **V. POLICIES**

**Assignment Deadlines:** This is an online course. Your instructional team will provide all content and learning activities. All deadlines are listed in UTC time. For more information, please see section VI, “UTC Time Zone” below.

Late assignments will not be accepted at any point during the course. We recommend that you establish your time management schedule for this course within the first two days after it opens.

**Subject to Change Notice:** This syllabus is to be used as a guide only. Information contained here, such as assignments, grading scales, deadlines, and other materials are subject to change. It is your responsibility to read the course announcements regularly to be aware of any changes or updates in the course.

**Academic Integrity:** Academic honesty is expected of all students in all coursework and exams. The possible sanctions include, but are not limited to, appropriate grade penalties, course failure (indicated on the transcript as a grade of E), course failure due to academic dishonesty (indicated on the transcript as a

grade of XE), loss of registration privileges, disqualification, and dismissal. For more information, review ASU's [Academic Integrity Policy](#) and [Terms of Use](#).

**Prohibition of Commercial Note Taking Services:** In accordance with ACD 304-06 Commercial Note Taking Services, written permission must be secured from the official instructor of the class in order to sell the instructor's oral communication in the form of notes. Notes must have the notetaker's name as well as the instructor's name, the course number, and the date.

**Title IX:** As a mandated reporter, I am obligated to report any information I become aware of regarding alleged acts of sexual discrimination, including sexual violence and dating violence. An individual who believes they have been subjected to sexual violence or harassed on the basis of sex can obtain information about support, including counseling and academic support, from the university at <https://sexualviolenceprevention.asu.edu/faqs>.

## VI. UTC TIME ZONE

To accommodate students from across the globe, all deadlines are posted in UTC time, the global standard. Please see “Deadlines and the UTC Time Zone” in “Before the Course Begins” for a detailed explanation.

Remember, it is your responsibility to understand UTC and determine the due dates and times for your time zone. Make sure you address this, ideally before the first set of assignments is due, and definitely before the midterm, to avoid any unnecessary stress. **Deadline extensions will NOT be granted for misunderstanding UTC time.**

## VII. GENERAL AND TECHNICAL REQUIREMENTS

This course is best accessed by a reasonably modern browser on a laptop or desktop computer. You can also access course videos via a browser on your mobile device.

Students who are interested in taking the course for credit will need additional computer requirements and skills to access the remote proctor service. Please see the [Software Secure](#) site, which details Proctor Now's requirements.

If you are not certain about your system, it is highly recommended that you complete the practice proctored exam in the "Before the Course Begins" section to confirm system compatibility.

## VIII. GENERAL AND TECHNICAL ASSISTANCE

**Student Support and Accessibility:** Please access the [Learner's Guide](#) for solutions to common problems, and review the "Student Support" page in the "Before the Course Begins" section for further information.

## IX. TAKING THIS COURSE FOR ASU CREDIT

**ASU Credit:** Students wishing to take this course for ASU credit are required to do the following:

- Pursue credit by **March 19, 07:00 UTC**
- Take the proctored final exam
- Pass the course with a C or better (70% or higher)

*Please note that exams that fail the proctoring review will result in an assignment grade of 0. If your proctored exam is marked as suspicious, you have up to 75 days from when you completed the exam to appeal the decision. After that time, appeals will not be accepted or reviewed.*



## Purchasing Credit

**Important:** Provided you have met all requirements for this course, you can purchase credit from ASU for **up to one year** after you become credit eligible.

Your date of eligibility **may differ** from the course end date. Please visit your course progress page, specifically the “Requirements for Course Credit” section, to see the status of your credit eligibility.

Please review the information on credit eligibility in the “Before the Course Begins” section for additional details.

**Note:** Potential limitations of internet connectivity by some countries may limit the ability of a credit eligible student residing in those countries to complete all the assessments, and therefore potentially impede the eligibility to earn college credit.